

No child should suffer harm of any form, either at home or at school. Everyone who works or visits our Academy has the responsibility to make sure that all our young people are safe.

This leaflet has been issued to make sure you understand what is expected of you as a visitor to Aspire

Academy. Please ask the person who gave it to you if you are unclear about anything in it. Keep the leaflet in a safe place, so that you can read it again if you need to.

If you are worried about the safety of any young person in our Academy, you must report this to the Designated Safeguarding Lead or Person in the Academy who will act in the best interests of the child.



Contacts

Principal:

**Mrs Lisa
Shuttleworth-Brown**

Designated Safeguarding
Lead:

Neill Oldham
Director of Student
Welfare and SENDCo

Governor Responsible for
Safeguarding:
Mrs Wendy Middlemas



Blackpool Aspire Academy
Blackpool Old Road FY3 7LS
01253 353155
www.blackpoolaspireacademy.co.uk



Blackpool Aspire Academy



Safeguarding Advice
For Visitors



On arrival to our Academy you will be asked for visitor ID. Please do not be offended by this, it forms part of our vetting procedures.

All our staff wear named Aspire Academy Badges. You will be asked to wear a visitors badge at all times whilst on the Academy Site.

Please wear it on the outside of your outer clothing so that it can be



BLACKPOOL ASPIRE ACADEMY & SAFEGUARDING

ASPIRE ACADEMY

has a Safeguarding Policy and a copy of this is available from the Main Office and on the Academy website.

WHAT SHOULD I DO IF I AM WORRIED ABOUT A YOUNG PERSON?

If whilst working with or around a young person you become concerned about:

- Comments made by a young person
- Marks or bruising on a young person
- Changes in the young person's behaviour or demeanour

Please report these concerns to one of the named Designated Safeguarding Persons (DSP). The office will assist you with finding and liaising with one of the DSPs immediately.

WHAT SHOULD I DO IF A YOUNG PERSON DISCLOSES THAT SHE/HE IS BEING HARMED?

Immediately record details of the disclosure, including wherever possible the exact words or phrases used by the young person. Forms for the recording of information of this nature are available from Student Services and should be completed and handed in person to a DSP so that the information can be discussed immediately. Following this discussion the DSP will ensure that the matter is dealt with in the most appropriate way.

WHAT SHOULD I DO IF THE ALLEGED ABUSER IS A MEMBER OF THE ACADEMY STAFF?

You should report the allegations to the Principal.

WHAT SHOULD I DO IF THE ALLEGED ABUSER IS THE PRINCIPAL?

You should report the allegations to one of the Designated Safeguarding Persons who will notify the Chair of the Academy Council.

HOW DO I ASSURE MY BEHAVIOUR IS ALWAYS APPROPRIATE?

Appropriate relationships with young people should be based on mutual trust and respect. Do not photograph children, unless requested to by the class teacher, exchange emails or text messages, or give out your own personal details.

Please help to safeguard the children in our care by following these guidelines.



Thank you for taking the time to read this information, please hand back the leaflet to the main office on departure.